

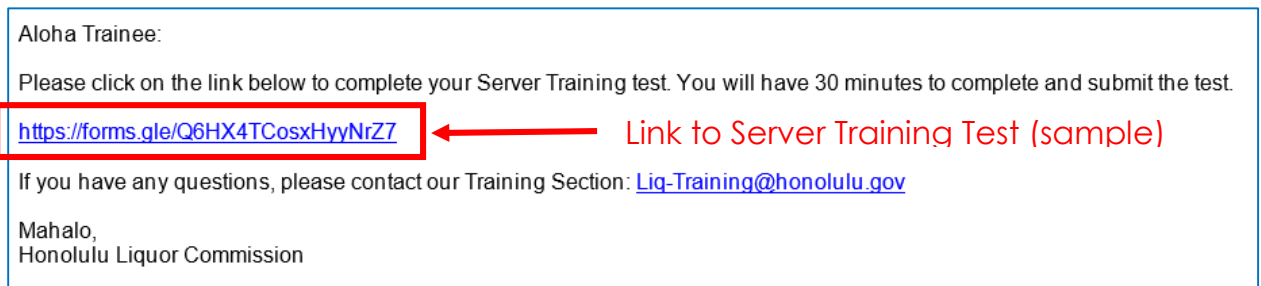
How to take the “Virtual” Server Training Test (new for 2021!)

Requirements for the Virtual Server Training Test:

- Desktop computer or laptop
- Internet access
- Email address

Instructions:

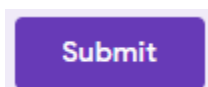
1. Look for the email from liq-training@honolulu.gov with the test link included:



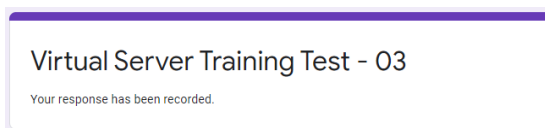
2. Click on the link. The test will populate in your web browser.

(You will have 30 minutes to complete and submit the test. Any tests received after 30 minutes of the presentation ending will not be counted.)

3. Complete all questions on the test. Do a final review before submitting your test. When you are ready to submit, click on the “Submit” button, after the “Acknowledgement” section.



4. After submitting, you will receive a notice that your test responses have been recorded.



If you passed, you will receive a Certificate of Completion in a couple of hours.

If you FAILED, you will receive an email that you did not pass and will have to schedule another server training class.

5. Questions? Please email our Trainers at: liq-training@honolulu.gov.